



City of Westworth Village
 311 Burton Hill Road • Westworth Village, TX 76114
 817.710.2500 • Fax 817.710.2501

REGULAR CITY COUNCIL MEETING MINUTES

JULY 11, 2017
PRE-COUNCIL SESSION: 6:45 PM
REGULAR SESSION: 7:00 PM

MUNICIPAL COMPLEX
COUNCIL CHAMBERS
311 BURTON HILL ROAD

ATTENDEES:

Mayor	Michael Coleman
Mayor Pro-Tem	Steve Beckman
Council Member	Carlos Zavala
Council Member	Nick Encke
Council Member	Dan Novak
Dir of Cmty Dev	David Curwen
City Administrator	Roger Unger
City Secretary	Brandy Barrett
Police Chief	Kevin Reaves
Deputy City Administrator	Sterling Naron
Head Golf Pro	Tony Collins
Building Official	Nader Jeri
Librarian	Courtney Jackson
Public Works Supervisor	Joseph Alvarez
P&Z Commission Chair	Melva Campbell
City Attorney	Ashley Dierker

ABSENT:

PRE-COUNCIL SESSION:
 No pre-council session was held.

INVOCATION offered by Roger Unger.

PLEDGE OF ALLEGIANCE led by Mayor Coleman.

1. **MOTION to approve the Agenda, as modified earlier, moving Action Item 6A.**
 - **MADE BY:** Nick Encke. **SECOND:** Steve Beckman.
 - **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

2. **MOTION to approve the Consent Agenda**
 - **MADE BY:** Carlos Zavala. **SECOND:** Nick Encke.
 - **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

The following consent agenda items were approved:

A. Approval of the Minutes:

- Council Meeting – May 9, 2017

B. Approval of January’s Financial Reports:

- TexPool Report
- A/P Disbursements

FUND BALANCES JUNE 2017	GENERAL	WATER	CAPITAL PROJECTS	CRIME CONTROL	DEBT SERVICE	WRA	HCGC
Monthly Revenue	\$306,606	\$102,234	\$0.00	\$40,237	\$14,866	\$0.00	\$139,645
Monthly Disbursement	\$208,713	\$129,422	\$320,447	\$34,229	\$0.00	\$7,753	\$114,089
Cash on Hand	\$310,785	\$167,239	\$14,962	\$123,538	\$102,824	\$17,498	\$193,887
TexPool	\$298,094	\$229,888	\$8,291	\$235	\$434,839	\$166,862	N/A
Money Market	\$350,000	\$500,000	N/A	N/A	\$360,000	\$1,675,000	N/A

3. Staff Updates:

A. Kevin Reaves, Police Chief

- **Police Department Report:** 2307 CFS, including 383 - 911 calls, & 158 Priority-One calls. This is a 27 % increase in calls from this time last year. 400 traffic stops resulting in 368 violations and 201 written warnings.
- **Swearing In -** Chief Reaves sworn in Officer Bryan Wood and introduced his wife and family.

B. Nader Jeri, Building Official

- **Code Enforcement Report:** 55 Code Warnings / 0 Citation compared to 66/0 this same time last year.
- **Inspection Report:** 84 Inspections, compared to 55 this same time last year. He noted the Self-Storage facility is complete.

C. Courtney Jackson, Librarian

- **Patron visits:** This month total 289, compared to 288 this month last year.
- **Summer Reading Program:** Every Tuesday this summer, there are 37 children involved and it has been a big success.

D. Tony Collins, Parks & Golf Operations Supervisor

- **Golf Club Report:** 2,691 rounds, \$135K revenue, 50 Preferred Players. The course was closed 1 full and 2 half days; and was recovering from the previously reported chemical incident.
- **New Schedule:** The course will be closed on Tuesdays starting July 11 for the remainder of the Fiscal Year.

E. Joseph Alvarez, Public Works Supervisor

- 94 Service Orders were processed by the department.

F. David Curwen, Community Development Director

- Alleyways are underway, Pecan and Skye Acres projects should be completed by end of June; Roaring Springs road striping has been completed

G. Roger Unger, City Administrator

- TAP Grant is at the 95% design phase and approval with TxDOT.
- Tax estimates will be certified this month an increase in revenue is still expected.

4. Committee Updates:

A. Finance Committee – Steve Beckman, Chair – Finance committee met at 6:00pm today. Budget reviews took place for the Library, WRA and Hawks Creek Golf Course, the WRA budget has been recommended for approval by the City Council. Next month we will be approving a comprehensive budget for the approval process.

B. Library Committee – It was noted that the Library has been moved.

C. Ordinance Committee – Dan Novak, Chair – There are two routine ordinances on the list for approval tonight.

D. Vision Committee – Steve Beckman, Chair – Nothing to report

5. Public Information/Announcements – Brandy Barrett, City Secretary

A. Announcements:

1. Scheduled Meetings:

- Planning and Zoning Meeting – August 1st at 5:30pm
- Finance Committee Meeting – August 8th at 6:00pm
- Regular Council Meeting – August 8th at 7:00pm

6. Action Items:

A. Mayor Coleman

Discuss and take action on an Interlocal agreement with TRWD, authorizing the City of Westworth Village to provide grounds maintenance services at Airfield Falls Trailhead

MOTION to approve the Interlocal Agreement with TRWD, authorizing the City Administrator to sign the agreement to provide grounds maintenance services at Airfield Falls Trailhead.

- **MADE BY:** Steve Beckman. **SECOND:** Nick Encke
- **DISCUSSION:** Sterling Naron provided a contract summary, noting that it was designed with natural landscaping and a payment of \$3000 will be paid to Westworth Village for the services provided.
- **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

B. Mayor Coleman

Discuss and take action on Ordinance 413, adopting the 2015 International Energy Conservation Code with amendments recommended by the North Central Texas Council of Government.

MOTION to approve Ordinance 413, adopting the 2015 International Energy Conservation Code with amendments recommended by the North Central Texas Council of Government.

- **MADE BY:** Carlos Zavala. **SECOND:** Dan Novak.
- **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

C. Mayor Coleman

Discuss and take action on Ordinance 414, updating the terminology used in the Fee Schedule regarding Electrical and Mechanical permits for new residential construction.

MOTION to approve Ordinance 414, updating the terminology used in the Fee Schedule regarding Electrical and Mechanical permits for new residential construction.

- **MADE BY:** Dan Novak. **SECOND:** Steve Beckman.
- **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

D. Mayor Coleman

Discuss and take action on Waste Connections of Texas request to increase the waste removal rates. **MOTION to approve the proposed rate increase from Waste Connections of Texas as presented.**

- **MADE BY:** Nick Encke. **SECOND:** Steve Beckman.
- **DISCUSSION:** Norm Bulaich thanked the Council for their past support and partnership, and explained the \$0.20 per house increase was due to the increase received from the Landfills.
- **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

E. Mayor Coleman

Mayor Coleman invited each candidate to explain why they would like to be on the City Council, to file the open Council Position, Place 2, term ending May, 2018.

1. Aller, Tiffany, has served on other Board, Committee and groups and would love the opportunity to make a difference and serve her community.
2. Nielsen, Nyles, has 20 years of air force experience and would like to contribute to the city.
3. Schmitz, Sharon, has lived abroad, loves the area, and has an extensive financial background.

7. Citizen Comments:

- Melva Campbell, thanks the police department for their participating in the Period of Silence held for the Dallas PD and Memorial, along 183.

EXECUTIVE SESSION:

Mayor Coleman called an Executive Session to deliberate the following items:

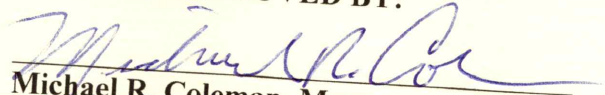
1. **Section 551.071 – Consultation with Attorney pursuant to Texas Government Code Section 551.071 – Discuss the appointment to replace Council Place 2.**

EXECUTIVE SESSION ACTION ITEMS:

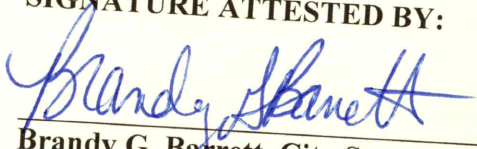
- A. Motion to appoint Tiffany Aller to finish the term for Council Place 2, ending May, 2018.**
- **MADE BY:** Nick Encke. **SECOND:** Steve Beckman.
 - **DISCUSSION:** Mayor Coleman, thanked all the applicants and noted that the decision was not an easy one, due to the experiences that each candidate possessed. He encouraged both Nyles and Sharon to apply for openings on Committees and Boards, as their experience and talents would be beneficial to the City.
 - **Motion passed unanimously** by a vote of 4 Ayes and 0 Nays.

ADJOURNED at 8:10pm by Mayor Coleman.

MINUTES APPROVED BY:


Michael R. Coleman, Mayor

SIGNATURE ATTESTED BY:


Brandy G. Barrett, City Secretary

